



# **BUXTED**

## PARISH COUNCIL

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**Clerks: Beccy Macklen & Claudine Feltham**  
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2<sup>nd</sup> April 2024

The Chairman and Members of the Council,

### **NOTICE OF MEETING**

You are summoned to attend the meeting of Buxted Parish Council to be held on **Tuesday 9<sup>th</sup> April 2024 in Five Ash Down Village Hall, Five Ash Down directly following the planning committee meeting (starting at 7.00pm).**

The public have a right and are welcome to attend and at the discretion of the Chairman, members of the public may ask questions prior to the commencement of the business proper.

### **AGENDA**

- 1 Apologies for absence
- 2 Declarations of members' interests in respect of items on this agenda
- 3 Minutes of the 12<sup>th</sup> March 2024 meeting (previously circulated) to be confirmed and signed
- 4 ESCC/WDC report
- 5 **Emergency Revenue Expenditure**
- 6 **Review of Standing Orders and Financial Regulations**
- 7 **Review of internal audit arrangement**
- 8 **Proposed Lone Working Policy for clerks**
- 9 **Disposal of Reading Room – update**
- 10 **Plans for Annual Parish Assembly – update**
- 11 **Outstanding matters – For Information Only unless otherwise stated:**
  - Mobile Phone Coverage
  - Public footpaths
  - Trees
  - Road Safety
  - **Wealden Local Development Framework**
  - Property issues
    - **Consideration of Countryman quote to cut High Hurstwood Recreation Ground as previous contractor has provided notice**
    - **Bonfire Society – update following request to WDC regarding permission for a storage container**

➤ **Communications Matters**

- 12 **Correspondence – as listed and subsequently updated and circulated at the meeting**
- 13 **Committee meetings**
- 14 **Finance:**
  - (i) **To approve the payment list;**
  - (ii) **To receive bank reconciliations;**
  - (iii) **To note the RBS reports: Trial balance, ear marked reserves, summary receipts and payment, cash and investment reconciliation**
  - (iv) **Grant Request – Buxted Cricket club to create parking spaces for Buxted Primary School drop-off and pick-up**
- 15 **Reports on other meetings attended by members**
- 16 **Members questions**
- 17 **Announcements – a) Chairman of the Council; b) Clerk to the Council  
Change date of May meeting to Tuesday 21<sup>st</sup> May**



***R Macklen, Clerk to the Council***

Copy to ESCC Cllr R Galley, WDC Cllr Shaw

## **Ionides Trust Update 9<sup>th</sup> April 2024**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Quote to install underground electricity cable and replace existing pole with new one on boundary of the site.**
- 4. Car Park Barrier**
- 5. Buxted Scouts:**
  - Scout Hut – update**